



JOHN MALCUS ELLISON, PRESIDENT

Virginia Union University

Richmond, Virginia

February 16, 1945

Mr. Abe Manley
71 Crawford Street
Newark 2, New Jersey

Dear Mr. Manley:

I have your letter of February 12, asking if we will be able to accomodate your ball group here for training the last week in March or the first of April.

We can take care of your club during this time on the basis of the same general arrangement we had last year. That is, we will charge you for the actual meals eaten and room rent at a flat rate. We offer you room rent at the rate of \$30.00 per week, without towel service; and \$35.00 per week with towel service.

Please let me know at once which of these services you wish as I would like to have time to buy the towels, which are rather scarce in this vicinity.

Yours very truly,

E. B. Poole,
Business Manager.

EBP/s
Enclosure: